

Getting Ready for your Virtual Field Trip



In preparation for your virtual field trip, please review the information below. If you have any questions, please email USBGfieldtrips@aoc.gov.

- The USBG educators will facilitate the field trip within the teacher's virtual classroom (Zoom, Teams, Meet, etc.). Teachers must provide the link to join prior to the field trip.
- Teachers must ensure permissions are in place for the USBG educators to join the virtual classroom.
- Teachers will project the lesson (through Zoom, Teams, Meet, etc.) in their classrooms. Students can also join from home using individual devices.

Program Expectations & Teacher Role

- Teachers must be actively present during the field trip to assist with technology and encourage student participation, and call on students for responses.
- Teachers will ensure the USBG educators are able to share their screen.

Technology Needs

Teachers will need:

- **Computer** with internet access
- **Access to a video conference platform**, such as Zoom, Teams, or Meet
- **Smartboard or projector**
- **Speakers** built-in to your projection system or connected to your computer
- **Microphone** to share student responses, either built-in to your computer or separate
- **Student-facing camera** so that the USBG educator can see your class (recommended)
- **White, unlined paper and pens/pencils** for each student

Day-Of Logistics

- 10 minutes prior to the field trip, a USBG educator will join the virtual classroom (Zoom, Teams, Meet, etc.) using the link provided.
- Teachers will project the virtual classroom onto a Smartboard or projector screen, making sure that the speakers, microphone, and student-facing camera (if using) are working.